

PC/POLL SYSTEMS

QuickBooks Interface Version 3

Quick Setup Guide

Before beginning it is recommended that users have the following completely setup and working:

- A completely configured cash register system.
- Version 7 Polling software installed and operational. All register programs should be saved back to the PC. Reports should also exist within the reporting area to be used within the initial setup to verify software settings. The following reports can be transferred to QuickBooks: PLU, Financial, Group, Time Keeping (on select registers) and Check Track (on select registers).
- QuickBooks installed and all accounts setup and configured. The only exception to this is the item list. The QuickBooks Interface (QB Interface) provides a method of transferring the PLU (item) file from the Polling software into QuickBooks.
- The QB Interface installed on the same PC as the V7 Polling.

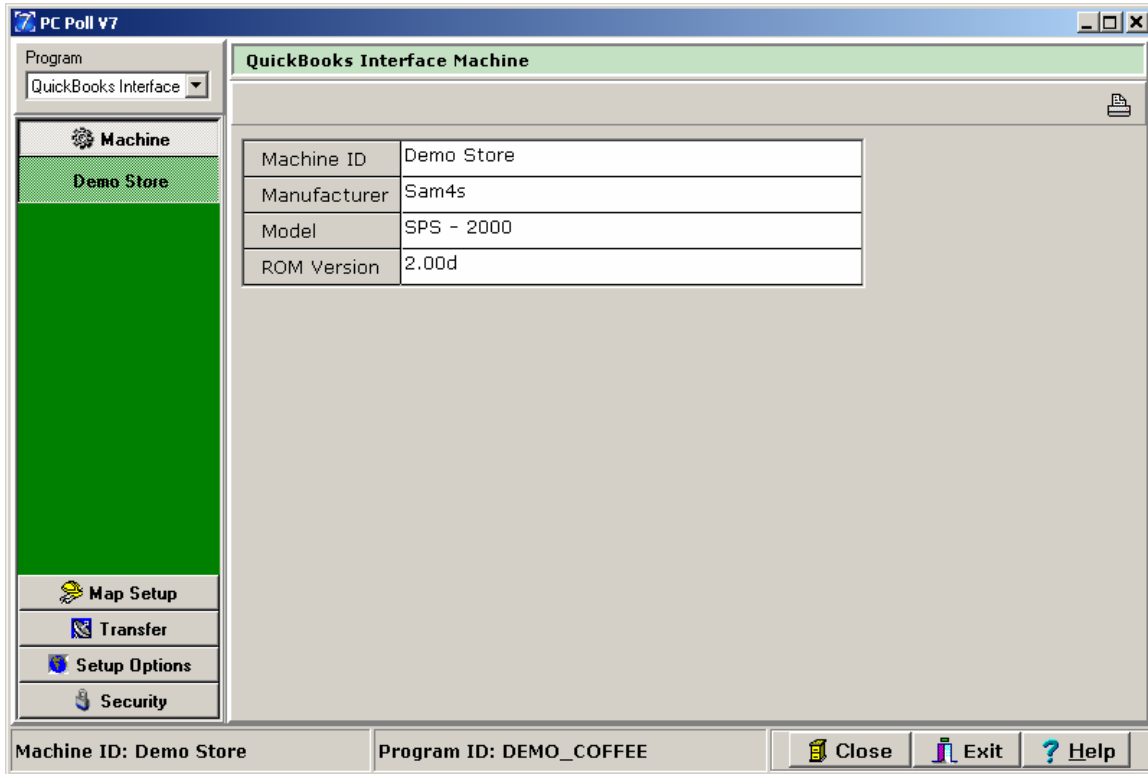
Note: The QB Interface and V7 Polling must be on the same computer; however, QuickBooks can be installed at a remote location.

The instructions below are meant as a general guideline on how to setup and configure the QuickBooks Interface. Specific account mapping suggestions should be conducted by your bookkeeper or accountant. These instructions only display the functionality of the software. They are not meant to be followed explicitly. For more information, please consult the V7 QB Interface Help Files and Manual.

After all of the above software is installed and configured, begin by opening V7 QB Interface. (Release codes should have been entered previously.) To open the software, simply double click on the V7 Polling icon, usually found upon the PC's desktop. Then select QuickBooks Interface V3 from within the program selector.

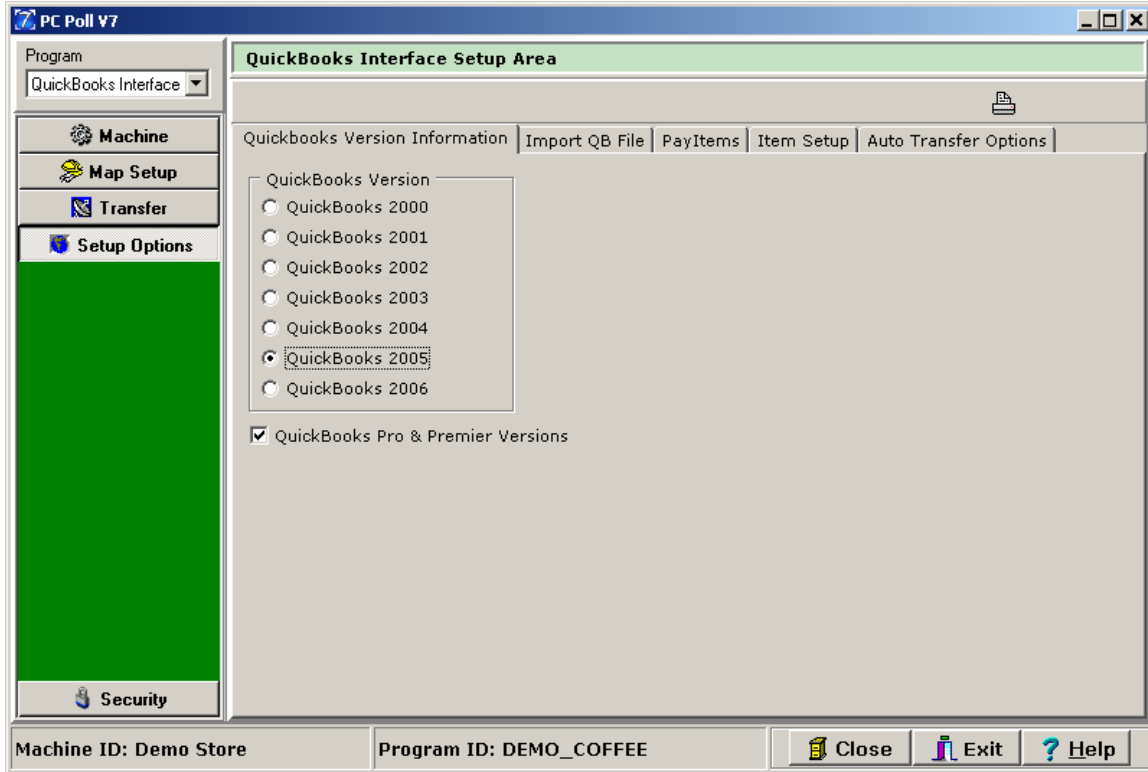
1. Select a Machine

The software will open and display the menu options of the following: Machine, Map Setup, Transfer, Setup Options and Security. Click on the Machine menu to view a list of your V7 Polling machines. Clicking on a specific machine will display your V7 Polling machine information. This process will also select your machine for use throughout this setup process.



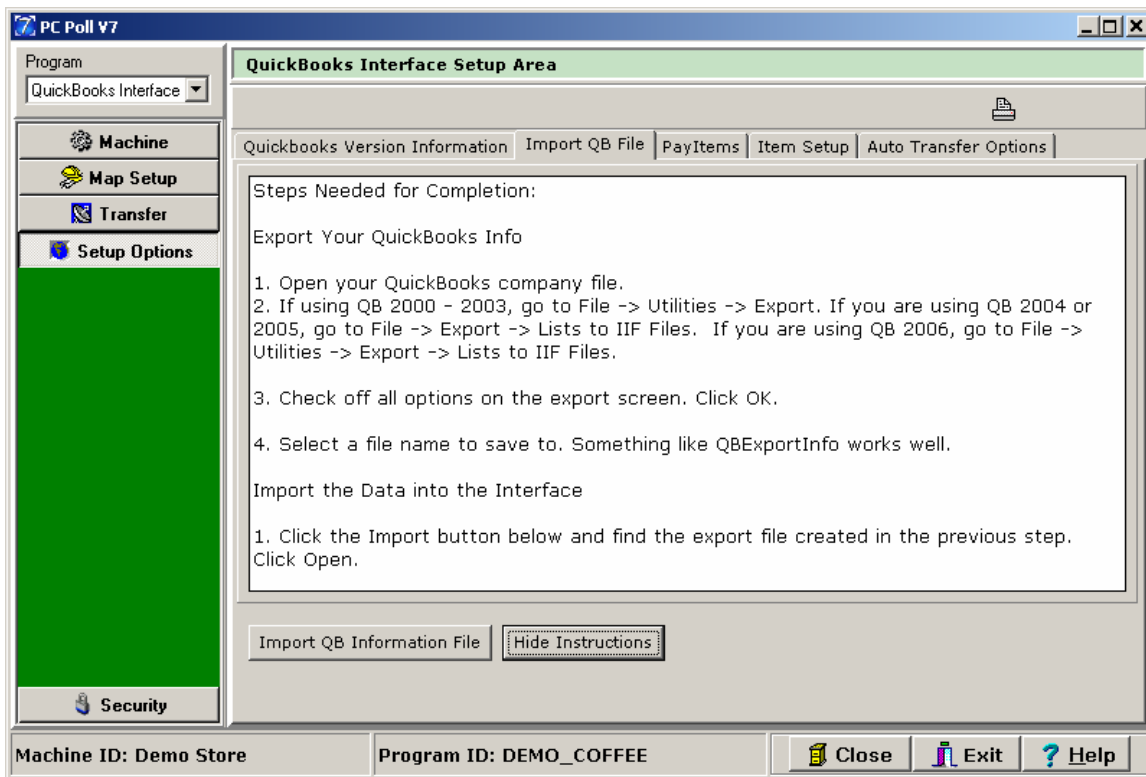
2. QuickBooks Version Information

After the machine is selected, click on the Setup Options menu. The first tab that will appear is the QuickBooks Version Information screen. Please select your QB version. Within the QB Interface V3 QuickBooks 2000-2007 are supported. The software uses IIF (Intuit Interchange Format) files, which are supported in QuickBooks Basic, Pro and Premier Versions. In order to transfer time keeping data, users must be using Pro or Premier Versions.



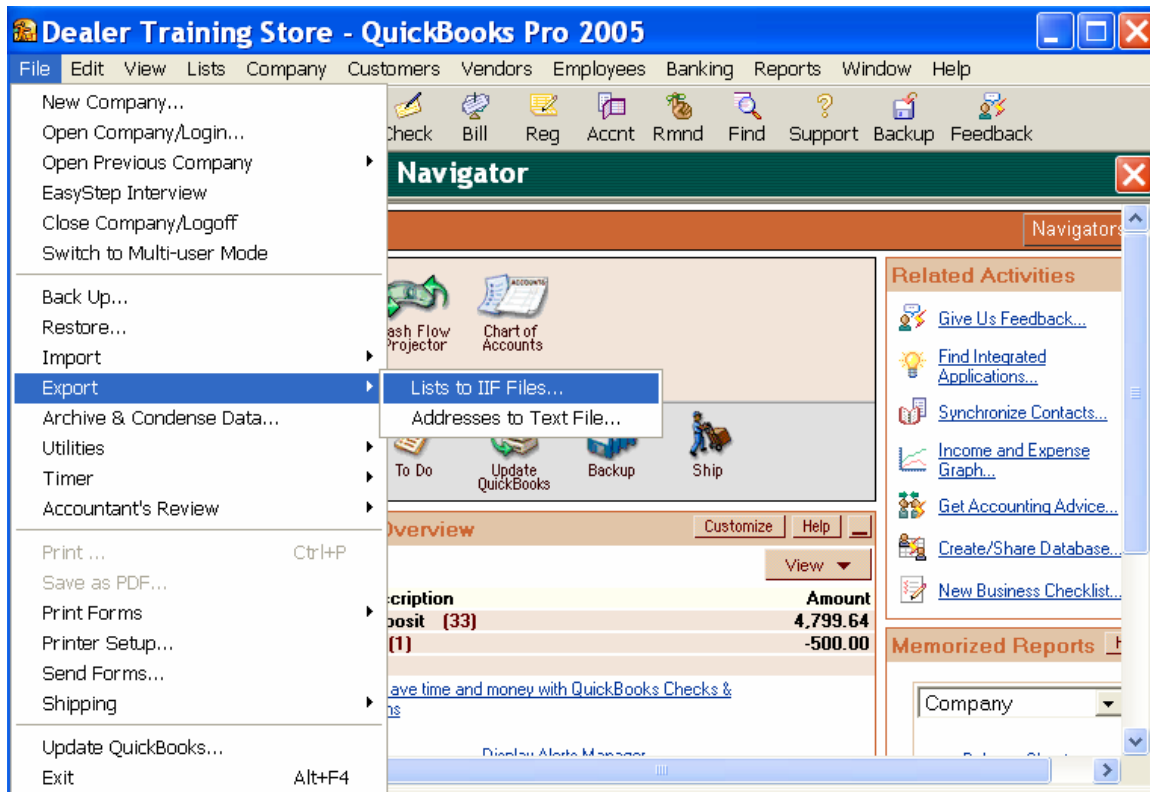
3. Import QB File

In order to let the Interface know about your QuickBooks setup, including your Chart of Accounts information, you must export that data from QuickBooks and import it into the Interface. Instructions per QuickBooks version are displayed on the screen. In general, your company information will be exported from QuickBooks into an IIF file. Then that file will be imported into the Interface and used throughout the system.

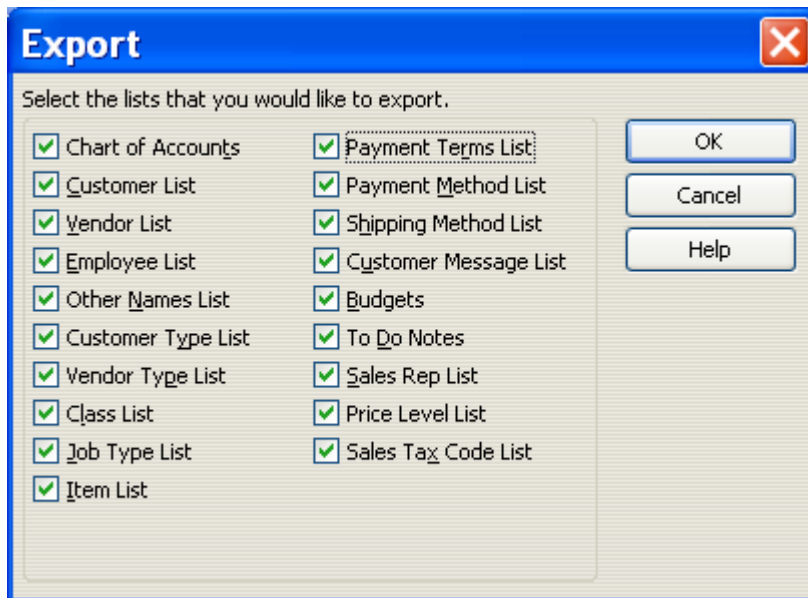


After the data is imported the instructions on the screen will be replaced with a list of your QuickBooks information. If changes are made at a later date to your QB company file, it is recommended users repeat this setup step to resynchronize your Interface file.

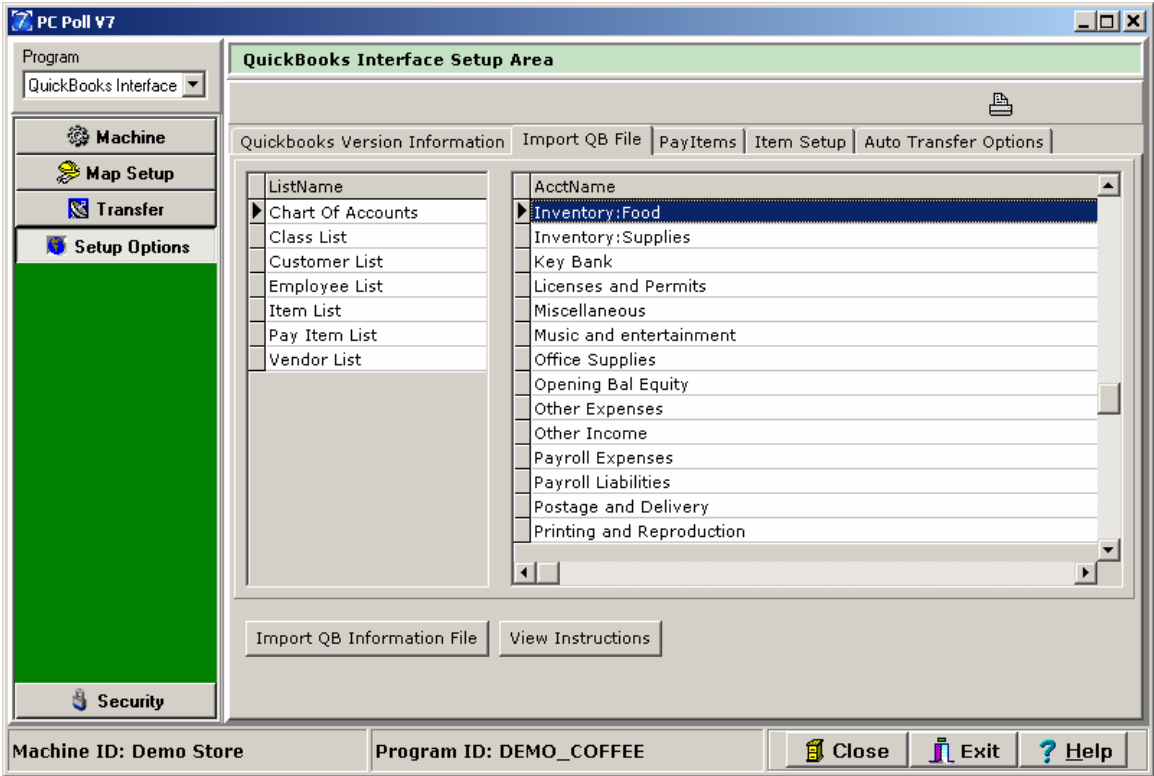
Sample: Exporting Company File



Sample 2: Exporting Company File



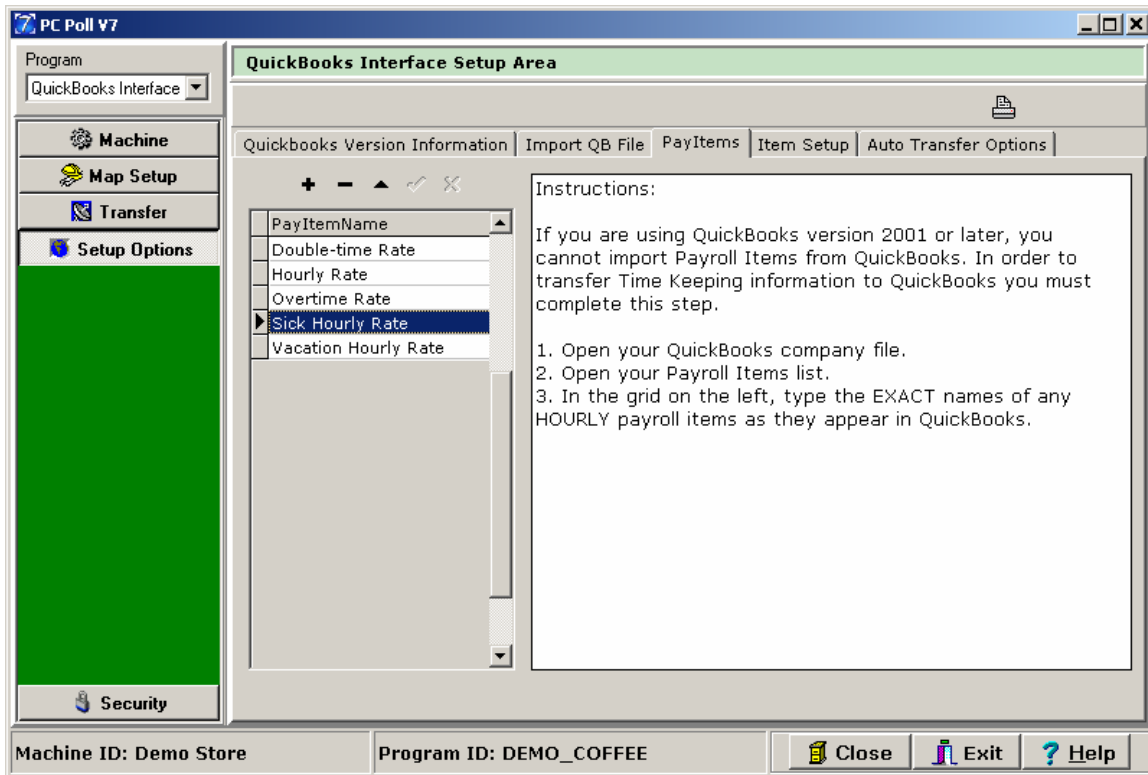
Sample 3: Company File Imported Into QB Interface



4. PayItems (Optional)

Users have the option to transfer time keeping data to QuickBooks. If that data will be transferred, users will need to manually enter in all hourly pay items. Instructions appear on the screen detailing where within QuickBooks that information can be located.

To add a record, simply click the + key. Next type in the hourly pay item. Lastly, click the checkmark to post your record.



Sample: Hourly Pay Items List within QuickBooks

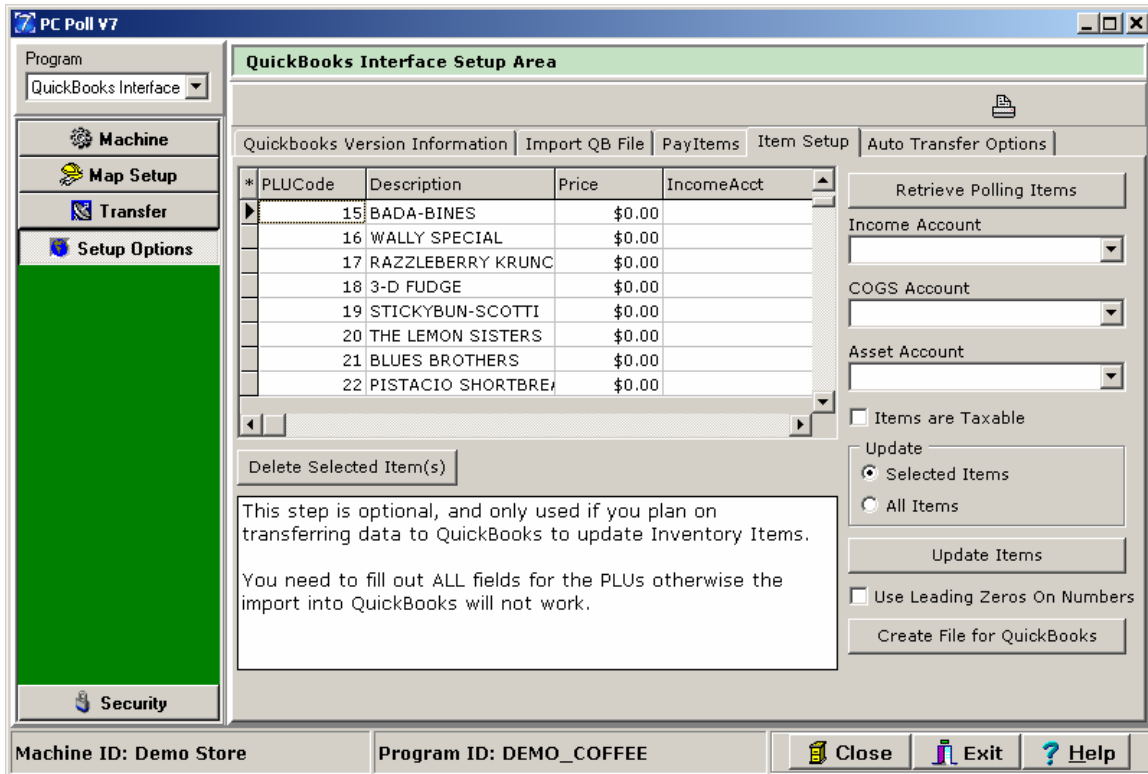
Item Name	Type
Double-time Rate	Hourly Wage
Hourly Rate	Hourly Wage
Overtime Rate	Hourly Wage
Sick Hourly Rate	Hourly Wage
Vacation Hourly Rate	Hourly Wage
Advance Earned Income Credit	Federal Tax
Federal Unemployment	Federal Tax
Federal Withholding	Federal Tax
Medicare Company	Federal Tax
Medicare Employee	Federal Tax
Social Security Company	Federal Tax
Social Security Employee	Federal Tax
IA - Unemployment Company	State Unemployment Tax
IA - Admin. Surcharge	Other Tax
IA - Reserve Fund	Other Tax

At the bottom of the window, there are dropdown menus for 'Payroll Item', 'Activities', and 'Reports', along with an unchecked checkbox labeled 'Include inactive'.

5. Item Setup (Optional)

It is recommended that users have QuickBooks fully setup and configured before beginning to use the Interface. The only exception to this rule is the item file. The register PLU file can be exported through the interface and imported into QuickBooks. To transfer the file, users should fill out the Item Setup area.

Begin by clicking the Retrieve Polling Items button. This will retrieve the currently selected machine's PLU file.



Next Income Accounts, COGS Accounts and Asset Accounts should be assigned to each item. For complete instructions please consult either the QB Interface help file or the QB Interface V3 Manual. Accounts can be setup for all items or customized per item. After your selections have been made, click the Update Items button.

Other options include tax status settings. In general, users typically leave this option unchecked and retrieve tax values from financial reporting.

Use Leading Zeros On Numbers allows users to create a QB item file that will be displayed in numerical order. It is recommended that users check this option.

After all options are selected, simply click on the Create File for QuickBooks to create your item file.

Then return to QuickBooks and import your file.

Note: All PLUs should have a descriptor. Items without a descriptor cannot be imported into QuickBooks until a descriptor is added or the item is removed (deleted) from the QuickBooks Interface item list.

Note2: This step can be repeated when new items are added to the cash register. It is very important to keep your cash register, PLU database, QuickBook Interface and QuickBooks data files in sync with one another.

Dealer Training Store - QuickBooks Pro 2005

File Edit View Lists Company Customers Vendors Employees Banking Reports Window Help

Invoice Cust Item MemTx Vend Check Bill Reg Acct Rmnd Find Support Backup Feedback

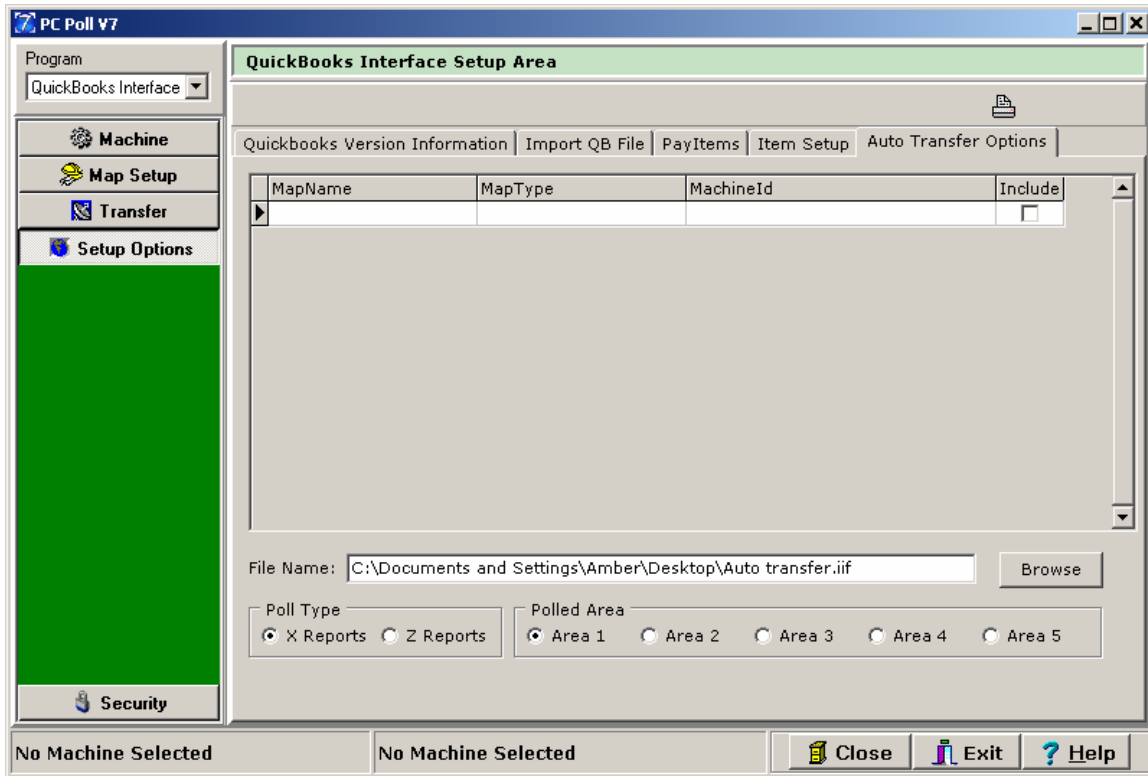
Item List Type a help question Ask How Do I?

Name	Description	Type	Account	On Hand	Price
00000000...	MOJO BAR	Invent...	Interest Income	449	1.99
00000000...	WET	Invent...	Interest Income	6,222	0.00
00000000...	12oz APPLE CIDER	Invent...	Interest Income	4,516	2.30
00000000...	16oz APPLE CIDER	Invent...	Interest Income	49	2.55
00000000...	20oz APPLE CIDER	Invent...	Interest Income	363	2.80
00000000...	GANZ TRINKET BOX	Invent...	Interest Income	23	9.95
00000000...	GANZ TRAVEL MUG	Invent...	Interest Income	12	11.00
00000000...	GANZ MUG	Invent...	Interest Income	24	9.95
00000000...	BADA-BINES	Invent...	Interest Income	631	0.00
00000000...	WALLY SPECIAL	Invent...	Interest Income	51	0.00
00000000...	RAZZLEBERRY KRUNCH	Invent...	Interest Income	151	0.00
00000000...	3-D FLUDGE	Invent...	Interest Income	324	0.00
00000000...	STICKYBUN-SCOTTI	Invent...	Interest Income	324	0.00
00000000...	THE LEMON SISTERS	Invent...	Interest Income	450	0.00
00000000...	BLUES BROTHERS	Invent...	Interest Income	362	0.00
00000000...	PISTACIO SHORTBREA	Invent...	Interest Income	521	0.00
00000000...	PUMPKIN	Invent...	Interest Income	522	0.00
00000000...	PLU24	Invent...	Interest Income	542	0.00
00000000...	PLU25	Invent...	Interest Income	551	0.00
00000000...	PLU26	Invent...	Interest Income	66.22	0.00
00000000...	PLU27	Invent...	Interest Income	544	0.00
00000000...	PLU28	Invent...	Interest Income	24	0.00
00000000...	PLU29	Invent...	Interest Income	454	0.00
00000000...	PLU30	Invent...	Interest Income	364	0.00
00000000...	PLU31	Invent...	Interest Income	781	0.00
00000000...	PLU32	Invent...	Interest Income	6,544	0.00

Item Activities Reports Include inactive

6. Auto Transfer Options

This setup step should be completed after all map tables have been setup and created. It is only used for automatic transferring. There will be more information later in this document.



7. Map Setup

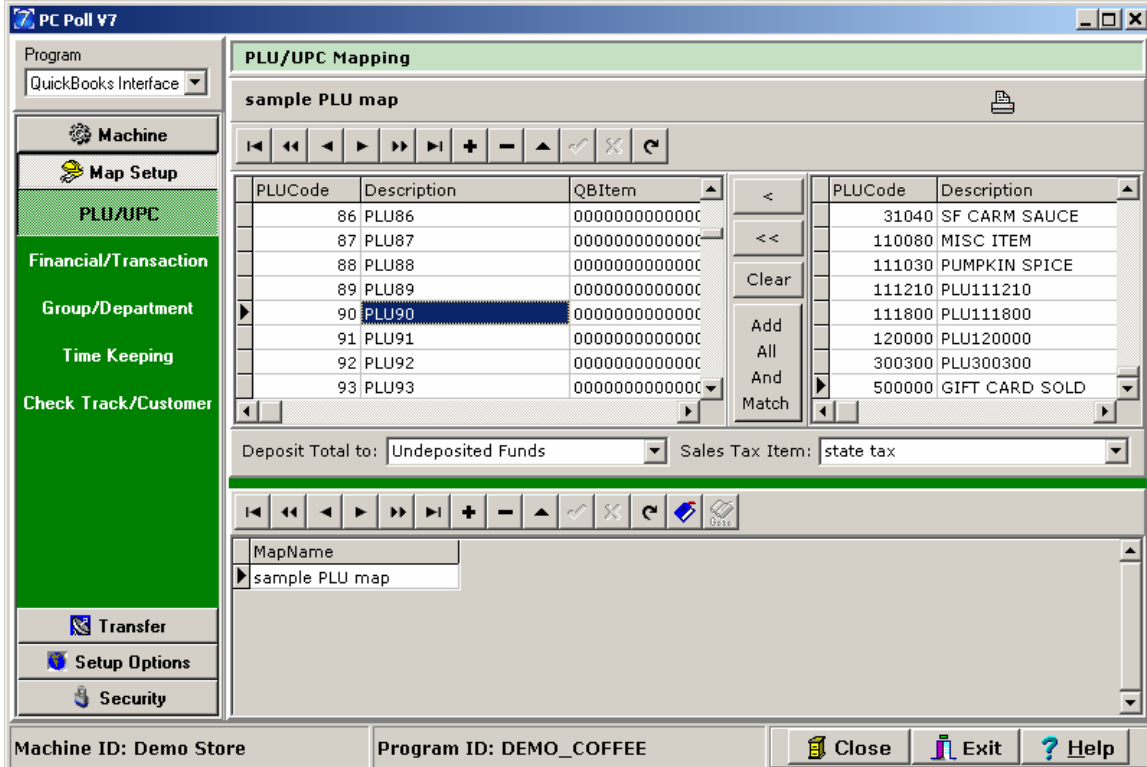
Within the Map Setup area, users will link Polling items to QuickBooks items. In general, it is a simple connecting process. It is recommended to have your bookkeeper or accountant make all account choices. Below are sample map screens. For specific details on mapping, please consult either the QB Interface Help File or the QB Interface V3 Manual. The first step in creating all maps is to click on the + button within the button navigator and add a map name. After the name is added, click on the checkmark to post the table to the database.

Note: Some maps require account settings prior to posting map records. The software will prompt the user if accounts are required.

Sample PLU Map

Required Fields:

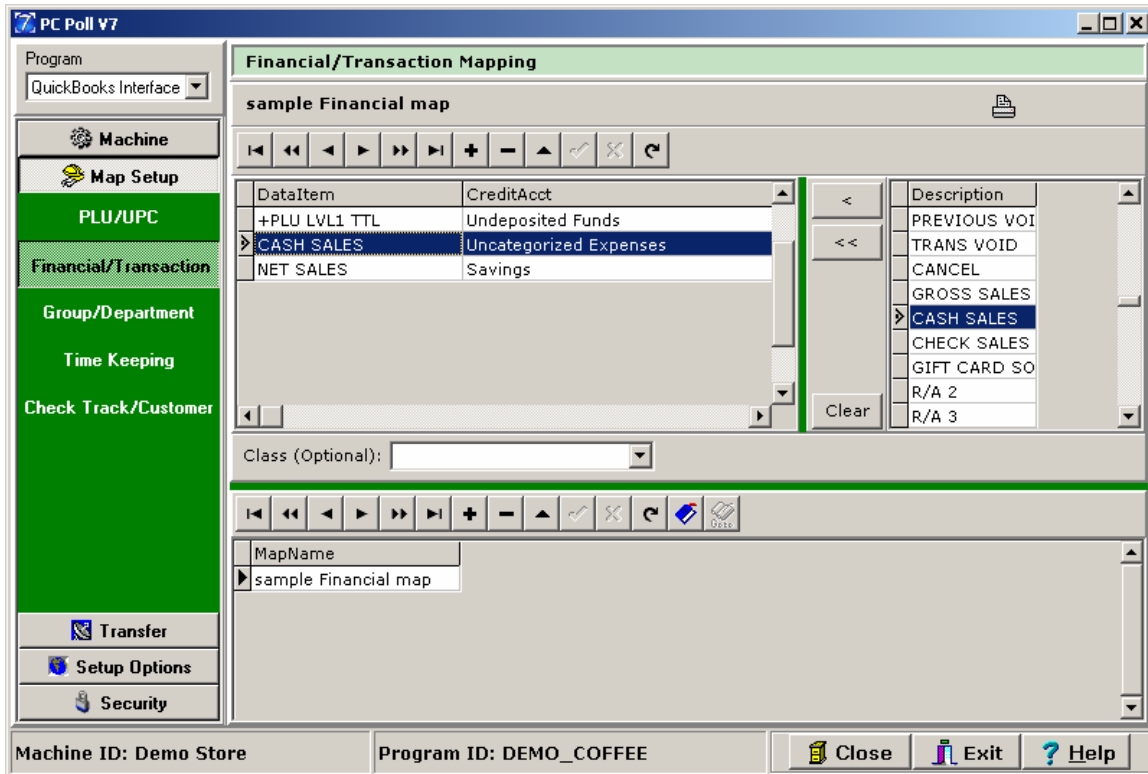
- MapName
- Deposit Total To: account
- PLU items linked to QuickBooks items. If PLU item codes are used within QuickBooks, the Add All and Match button is a quick and easy way to match PLU records. If they are not used, customers will need to manually match each item.
- Sales Tax Item: is an optional field and should only be used if tax is used within QuickBooks. Most systems use tax settings and thus selecting a tax value will be needed by the system.



Financial Map

Required Fields:

- MapName
- Financial items linked to QuickBooks items. Any or all items displayed upon the financial report can be transferred to QuickBooks. Each item must have a debit and a credit account. Please consult your bookkeeper to accountant for account information.
- Classes (optional) can be linked to the financial data. This link is for flagging the data for tracking purposes.



Group Map

Required Fields:

- MapName
- Income Account: account
- Deposit Total To: account
- Group items linked to QuickBooks items. Any or all register groups can be transferred to QuickBooks. Each group must be linked to a QuickBooks class. Please consult your bookkeeper to accountant for account information.

PC Poll V7

Program: QuickBooks Interface

Machine

Map Setup

PLU/UPC

Financial/Transaction

Group/Department

Time Keeping

Check Track/Customer

Transfer

Setup Options

Security

Group Mapping

sample Group map

Add All Groups

GroupNum	GroupName	ClassName
1	COFFEE DRNK	Coffee
2	ESPRESSO	Espresso
3	ESPRESSO DRK	Espresso
4	BLENDED DRNK	Drink Items
5	OTHER DRNK	Extras
6	TEA DRNK	Tea
7	HERBAL DRNK	
8	FLAVORS	
9	ROAST BEANS	

Income Account: Other Income Deposit Total To: Undeposited Funds

MapName: sample Group map

Machine ID: Demo Store Program ID: DEMO_COFFEE Close Exit Help

Time Keeping Map

Required Fields:

- MapName
- Employees can be linked to QuickBooks items. Any or all register employees can be transferred to QuickBooks. Each employee must be linked to a QuickBooks employee. Please consult your bookkeeper to accountant for account information.

Time Keeping Mapping

sample Time map

Employee	JobCode	IncludeOT	QBPAYItem	QBEmployee
STEVEN B.	MANAGER	<input checked="" type="checkbox"/>	Hourly Rate	Steven B
DAWN B.	BARISTA	<input checked="" type="checkbox"/>	Hourly Rate	Dawn F Bishop
ALYSSA C.	BARISTA	<input type="checkbox"/>	Hourly Rate	Alyssa C.
HEATHER C.	BARISTA	<input type="checkbox"/>	Hourly Rate	Heather C.
DAVID E.	ASST MANAGER	<input type="checkbox"/>		
CLANCY G.	BARISTA	<input type="checkbox"/>		
KATHRYN G.	BARISTA	<input type="checkbox"/>		
LISA J.	BARISTA	<input type="checkbox"/>		
MICHAELA K	BARISTA	<input type="checkbox"/>		
WILL D.	BARISTA	<input type="checkbox"/>		

MapName

sample Time map

Machine ID: Demo Store Program ID: DEMO_COFFEE Close Exit Help

Transfer

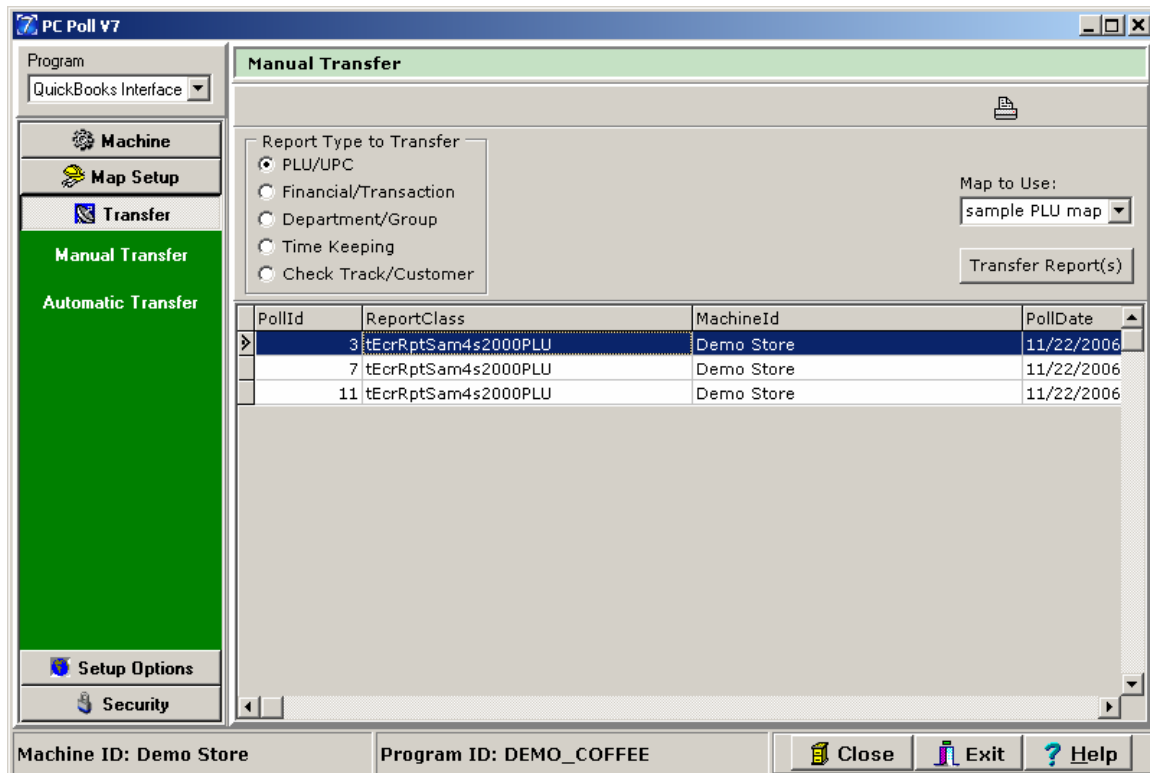
Users have two options for transferring their report data files to QuickBooks: Manual and Automatic. Both options create an IIF that must be imported into QuickBooks; however the Automatic option can be configured to create only one file containing all your report data.

For more specific instructions, please consult either the QB Interface Help File or the QB Interface V3 Manual. Below are sample Interface screens, Polling reports and examples of reports that have been imported into QuickBooks. In general, PLU report data can be transferred to QuickBooks as a sales receipt to update sales totals and deduct from QuickBooks Inventory counters. The Financial data is transferred in as a general journal entry linked to accounts from the QB Chart of Accounts. Group data transfers in as general journal entries linked to QB Classes. Time Keeping data is linked to QB Employees and will display worked times on the employees' time sheets.

Manual Transfer

Below is an example of a manual transfer. To transfer, select a Report Type to Transfer and a Map to Use. The Interface will display a list of all available V7 Polling reports of the selected type. In this example, all X and Z PLU reports will be displayed. Use the Ctrl or Shift key to select the desired reports.

Note: On the far right, there is a Transferred column that indicates whether or not the selected report has previously been transferred.



Sample PLU IIF file

Transfer File.IIF - WordPad

File Edit View Insert Format Help

TRNS	TRNSTYPE	DATE	ACNT	AMOUNT	MEMO	QNTY	INVITEM	TAXABLE	EXTRA	NAME	PRICE
TRNS	CASH SALE	11/22/06		Undeposited Funds	107.50						
SPL 1	4000 - Bar Sales:4110 - Draft B			-35.9	16oz VACUUM MUG Sales	-2	1	N			
SPL 2	4000 - Bar Sales:4110 - Draft B			-22.95	LADIES POLO Sales	-1	2	N			
SPL 3	4000 - Bar Sales:4120 - Premium			-22.95	MENS POLO Sales	-1	3	N			
SPL 4	Interest Income			-1.65	12oz CAFÉ AU LAIT Sales	-1	000000000001021	N			
SPL 5	Interest Income			-2	16oz CAFÉ AU LAIT Sales	-1	000000000001022	N			
SPL 6	Interest Income			-2	20oz ICED AU LAIT Sales	-1	000000000001024	N			
SPL 7	Interest Income			-2.4	24oz ICED AU LAIT Sales	-1	000000000001025	N			
SPL 8	Interest Income			-2.6	12oz LATTE Sales	-1	000000000003001	N			
SPL 9	Interest Income			-3.15	20oz ICED LATTE Sales	-1	000000000003004	N			
SPL 10	Interest Income			-3.3	12oz WHITE MOCHA Sales	-1	000000000003031	N			
SPL 11	Interest Income			-8.6	20oz CANDY BAR LATTE Sales	-2	000000000003083	N			
SPL 12	Interest Income			0	HEATH BAR Sales	-1	000000000003101	N			
SPL 13	Interest Income			0	FUNKY MONKEY Sales	-1	000000000003113	N			
SPL 14	Interest Income			0	HALF CAF Sales	-1	000000000011021	N			
SPL 15	Interest Income			0	ADD WHIP Sales	-2	000000000011190	N			
SPL 16	Sales Tax Payable		0.00	Sales Tax	state tax	N	AUTOSTAX	Basics			

For Help, press F1

Sample PLU Polling Report

Print Preview

Main Page 1

PLU Report

Machine ID Demo Store Polled Date 11/22/2006 1:04:51 PM Z Counter 8
 Store Number 1 ECR Date 11/22/2006 1:04:00 PM Type X
 Machine Number 1 Registers Polled 1 Area 1
 Requested Range 1 to 1

PLU/PC/EAN	Description	Level	Amount	Quantity	Promo	Waste
1	16oz VACUUM MUG	1	\$35.90	2	0	0
2	LADIES POLO	1	\$22.95	1	0	0
3	MENS POLO	1	\$22.95	1	0	0
1021	12oz CAFÉ AU LAIT	1	\$1.65	1	0	0
1022	16oz CAFÉ AU LAIT	1	\$2.00	1	0	0
1024	20oz ICED AU LAIT	1	\$2.00	1	0	0
1025	24oz ICED AU LAIT	1	\$2.40	1	0	0
3001	12oz LATTE	1	\$2.60	1	0	0
3004	20oz ICED LATTE	1	\$3.15	1	0	0
3031	12oz WHITE MOCHA	1	\$3.30	1	0	0
3083	20oz CANDY BAR LATTE	1	\$8.60	2	0	0
3101	HEATH BAR	1	\$0.00	1	0	0
3113	FUNKY MONKEY	1	\$0.00	1	0	0
11021	HALF CAF	1	\$0.00	1	0	0
11190	ADD WHIP	1	\$0.00	2	0	0
Total			\$107.50	18	0	0

Page 1 of 1

Sample QuickBooks PLU Sales Receipt

Dealer Training Store - QuickBooks Pro 2005

File Edit View Lists Company Customers Vendors Employees Banking Reports Window Help

Invoice Cust Item MemTx Vend Check Bill Reg Acct Rmnd Find Support Backup Feedback

Enter Sales Receipts Type a help question Ask How Do I?

Previous Next Spelling History Time/Costs...

Customer: Job Class Template Customize

Custom Sales Receipt

Date: 11/22/2006 Sale No.: 27

Sold To

Check No. Payment Method

Item	Description	Qty	Rate	Amount	Tax
1	16oz VACUUM MUG Sales	2		35.90	Non
2	LADIES POLO Sales	1		22.95	Non
3	MENS POLO Sales	1		22.95	Non
Customer Tax: state tax (6.25%)				0.00	
Total				107.50	

Customer Message

To be printed To be e-mailed Customer Tax Code: Non Memo

Sample Financial Report

The screenshot shows a 'Print Preview' window with a title bar and standard window controls. The report is titled 'Financial Report' and includes the following details:

- Machine ID: Demo Store
- Store Number: 1
- Machine Number: 1
- Requested Range: 1 to 1
- Polled Date: 11/22/2006 2:16:59 PM
- ECR Date: 11/22/2006 2:16:58 PM
- Registers Polled: 1
- Z Counter: 9
- Type: Z
- Area: 1

The main body of the report is a table with three columns: Description, Amount, and Quantity.

Description	Amount	Quantity
+PLU LVL1 TTL	\$154.96	44
ADJST TTL	\$154.96	44
TAX1 SALES	\$154.96	0
TAX1	\$7.51	0
NET SALES	\$162.47	12
PREVIOUS VOID	(\$26.15)	2
CANCEL	\$17.95	1
GROSS SALES	\$162.47	0
CASH SALES	\$162.47	12
NO SALE/NON-ADD#	0	1
CASH-IN-DRAWER	\$162.47	12
DRAWER1 TOTAL	\$162.47	0

The status bar at the bottom indicates 'Page 1 of 1'.

Sample QuickBooks Financial Journal Entry

The screenshot shows the QuickBooks Pro 2005 interface. The title bar reads 'Dealer Training Store - QuickBooks Pro 2005'. The menu bar includes File, Edit, View, Lists, Company, Customers, Vendors, Employees, Banking, Reports, Window, and Help. The toolbar contains icons for Invoice, Cust, Item, MemTx, Vend, Check, Bill, Reg, Acct, Rmnd, Find, Support, Backup, and Feedback. A 'Make General Journal Entry' window is open, showing the following details:

- Date: 1/22/2006
- Entry No.: 66

The journal entry table is as follows:

Account	Debit	Credit	Memo	Name	Class
Checking	162.47		Financial Data From PC/POLL		
Uncategoriz...		162.47	Financial Data From PC/POLL		

The 'Open Windows' list on the left includes: Make General Journ..., Enter Sales Receipts, Item List, Employee List, Class List, Payroll Item List, Company Navigator, Weekly Timesheet, and QuickBooks: Pro 2006. Buttons at the bottom of the journal entry window are 'Save & Close', 'Save & New', and 'Revert'.

Sample Group Report

Print Preview

Main Page 1

Group Report

Machine ID Demo Store Polled Date 11/22/2006 2:17:15 PM Z Counter 1
 Store Number 1 ECR Date 11/22/2006 2:16:00 PM Type Z
 Machine Number 1 Registers Polled 1 Area 1
 Requested Range 1 to 1

Group Number	Description	Amount	Quantity	Add to Total
1	COFFEE DRNK	\$102.91	13	<input checked="" type="checkbox"/>
3	ESPRESSO DRK	\$32.30	9	<input checked="" type="checkbox"/>
5	OTHER DRNK	\$5.70	3	<input checked="" type="checkbox"/>
10	EXTRAS	\$0.75	2	<input checked="" type="checkbox"/>
11	CONDIMENT	\$0.35	16	<input checked="" type="checkbox"/>
Total		\$142.01	43	

Page 1 of 1

Sample QuickBooks Group Journal Entry

Dealer Training Store - QuickBooks Pro 2005

File Edit View Lists Company Customers Vendors Employees Banking Reports Window Help

Invoice Cust Item MemTx Vend Check Bill Reg Acct Rmnd Find Support Backup Feedback

Make General Journal En... Type a help question Ask How Do I?

Previous Next Print... History

Date: 1/22/2006 Entry No. 67

Account	Debit	Credit	Memo	Name	Class
Undeposit...	140.91		Group Data From PC/POLL		
Other Income		102.91	COFFEE DRNK Sales		Coffee
Other Income		32.30	ESPRESSO DRK Sales		Espresso
Other Income		5.70	OTHER DRNK Sales		Extras

Save & Close Save & New Revert

Sample Time Report

Time Keeping					
Machine ID	Demo Store	Polled Date	11/22/2006 2:17:45 PM	Z Counter	1
Store Number	1	ECR Date	11/22/2006 2:16:00 PM	Type	Z
Machine Number	1	Registers Polled	1	Area	1
Requested Range 1 to 1					
Clerk STEVEN B. Pay \$3.42 Tip \$0.00					
Job Number	1	Job Description	MANAGER	Reg Job	0.23 OT Job 0
Entry Number	Entry In	Entry Out	Entry Break	Job Number	
1	10:43	11:06	<input type="checkbox"/>	1	
Clerk DAWN B. Pay \$2.85 Tip \$0.00					
Job Number	1	Job Description	BARISTA	Reg Job	0.23 OT Job 0
Entry Number	Entry In	Entry Out	Entry Break	Job Number	
1	10:43	11:06	<input type="checkbox"/>	1	
Clerk ALYSSA C. Pay \$8.10 Tip \$0.00					
Job Number	1	Job Description	BARISTA	Reg Job	1.05 OT Job 0
Entry Number	Entry In	Entry Out	Entry Break	Job Number	
1	13:08	14:10	<input checked="" type="checkbox"/>	1	
2	14:13	14:16	<input type="checkbox"/>	1	
Clerk HEATHER C. Pay \$7.73 Tip \$0.00					
Job Number	1	Job Description	BARISTA	Reg Job	1.02 OT Job 0
Entry Number	Entry In	Entry Out	Entry Break	Job Number	
1	13:08	14:10	<input type="checkbox"/>	1	

Sample QuickBooks Time Sheet

Dealer Training Store - QuickBooks Pro 2005

File Edit View Lists Company Customers Vendors Employees Banking Reports Window Help

Invoice Cust Item MemTx Vend Check Bill Reg Acct Rmnd Find Support Backup Feedback

Weekly Timesheet Type a help question Ask How Do I?

Previous Next Print Edit Single Activity

Name Dawn F Bishop

Week Of **Nov 20 to Nov 26, 2006**

Customer:Job	Service Item	Payroll Item	Notes	M 20	Tu 21	W 22	Th 23	F 24	Sa 25	Su 26	Total
		Hourly Rate	PC/Poll Time Keeping Informat ion			0:23					0:23
Totals				0:00	0:00	0:23	0:00	0:00	0:00	0:00	0:23

Wrap text in Notes field

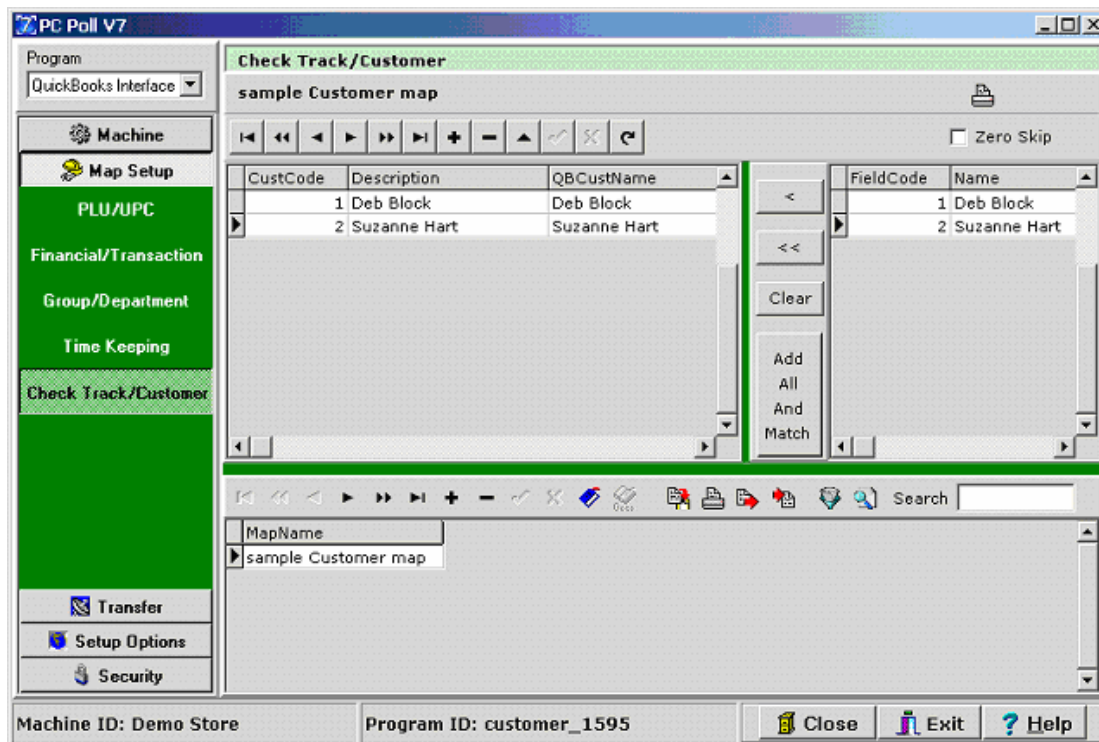
Set Date ... Copy Last Sheet Save & Close Save & New Revert

Check Track/Customer Map

The Check Track/Customer Map is available for the Sam4s 7000, 7040, and 2000 registers, CASIO QT6000 as well as the TEC 1595.

Required Fields:

- MapName
- Customers from the register can be linked to QuickBooks Customers. The interface will use the available information. On the TEC 1595 the register can reference customers by name. On the Sam4s registers a customer number should be used. In addition to linking the QuickBooks customer to the register customer, users will need to select a QuickBooks item to associate with the sale. An optional setting is a due date for the statement charge. Users may select from: Report Date, Today's Date, Other Date and No Date.



Sample Check Track Report

Check Track		
Machine ID customer 1595	Polled Date 11/4/2005 1:03:07 PM	Type X
Store Number 1	ECR Date 11/4/2005 1:03:07 PM	Area 1
Machine Number 1		
Polled Registers Stand Alone (TM1)		
Check Track ID	Customer Name	Amount
1	Deb Block	\$25.99
2	Suzanne Hart	\$47.88

Automatic Transfer

The Automatic Transfer option is a great way to quickly transfer all untransferred V7 Polling reports to an IIF file that can be imported into QuickBooks. Once this option is configured, update operations include:

1. Have V7 Polling setup to polling automatically each night via the Calendar
2. Open the QB Interface
3. Click on the Machine button
4. Select a machine
5. Click on the Transfer button
6. Click on the Automatic Transfer button
7. Close the confirmation screens and V7 QB Interface
8. Import the newly created IIF file into QuickBooks

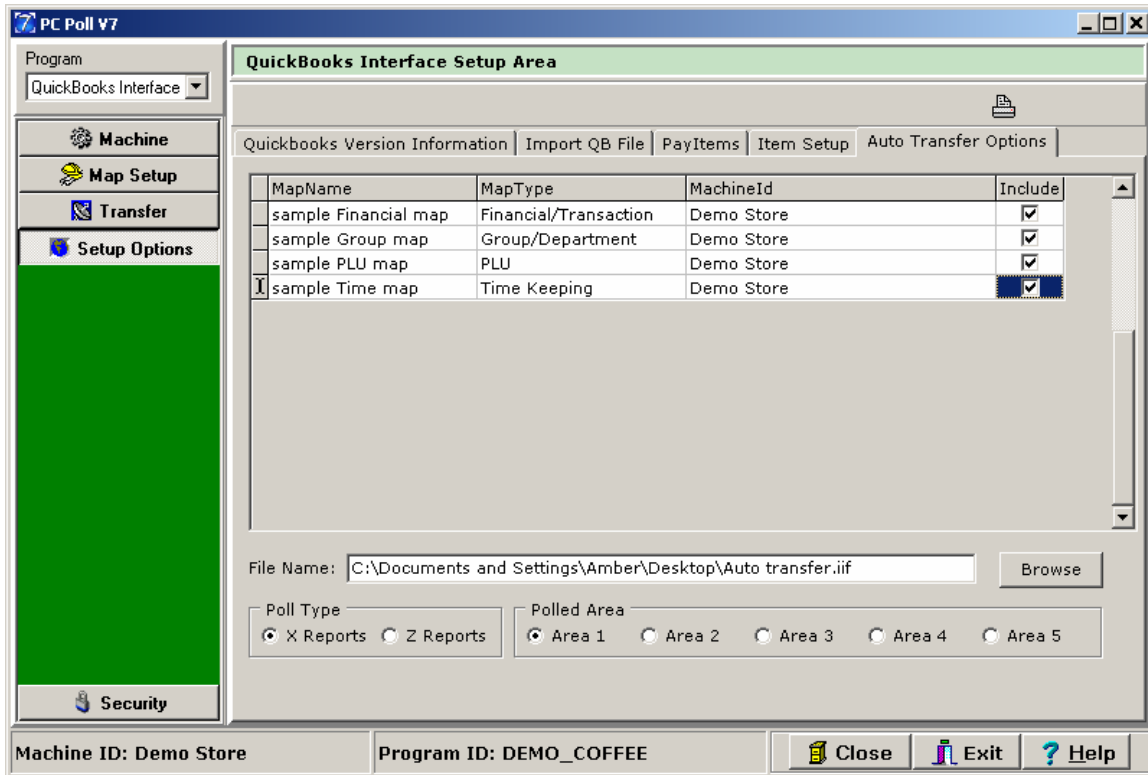
Users can create their IIF files on a daily, weekly, or monthly basis. The QB Interface uses the date the register data was polled for the QB IIF file. Thus, importing report data on a daily basis is not required.

To configure the Auto Transfer option, users will need to return to Setup Options | Auto Transfer Options. After, your maps are created they will automatically appear on this screen. Simply, check off the maps you wish to include within the automatic transfer routine. Any or all maps can be included. (Note: Users can conduct a manual transfer of all reports at any time, even previously transferred reports.)

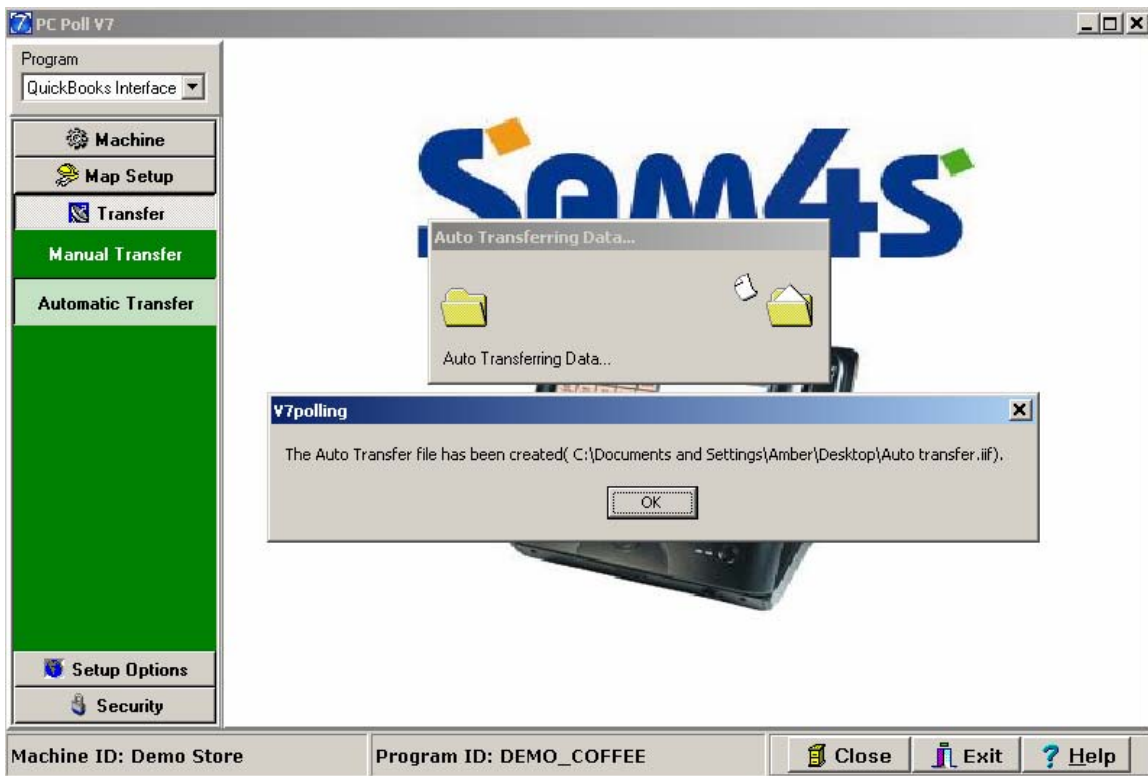
After the maps are selected, choose a file location, Poll Type and Poll Area. Most users choose Z as their Poll Type and Area 1 as their Poll Area. This will transfer all Daily Z reports.

With the Auto Transfer Options configured, return to Transfer | Automatic Transfer. By, clicking on Automatic Transfer, the software will begin gathering data and creating the IIF file. After the file has been created, the software will display the full file path and name. If there are no new files to transfer, the software will display a “No Files to Auto Transfer” Message.

Sample Auto Transfer Options Screen



Sample Automatic Transfer Screen



9. Security

Within the Security area, new release codes can be entered along with an optional password. For more information, please consult either the QB Interface Help File or the QB Interface V3 Manual.

